

AMBIO Quick User Guidelines and Rules

(22.02.2022)

USER RESPONSIBILITIES

- Handle all AMBIO equipment with special care
- Communicate any technical issues with AMBIO staff
- Specifically **clean immersion objectives and stages** as instructed
- Escape focus and cancel refocus before and after each session to avoid damaging objectives by hitting the sample/stage
- Turn ON fluorescent lamp only if needed
- Fluorescence lamp needs 10 min cool down before switching on again
- Label and save data under Data:\Users\Group\Name
- Lock AMBIO door to corridor when you are last to leave (also short-term)
- **Handover:** Check if next user needs incubation or fluorescence lamp (if so, leave ON). If next user is NOT present for handover, turn OFF system!

BOOKING & PRICING

- Shortest bookable time slot is 30 min
- A booked session can be canceled free of charge until 48 h before
- Short-term cancellation (less than 48 h ahead) and cancellation of remaining session is charged with 50% of fees unless other users take over, then fees are waived
- A slot can be shifted without extra fees on same day if schedule allows
- Long-term discount of 50% after 24 h of continuous usage

USAGE FEES

Consultation	free
Training	32,70 €/h
CORE hour usage AMBIO systems 1-4, 6	16,35 €/h
CORE hour usage AMBIO system 5	10,90 €/h
OFF hour usage	50% of CORE price
Image analysis workstation usage	free
AMBIO staff assistance (in addition to usage)	32,70 €/h

CORE hours: Mo – Fr, 9am – 6pm

OFF hours: Mo – Fr, 6pm – 9am, Sat/Sun (and Berlin holidays)